



LARKFIELD PRIMARY SCHOOL

TERMS OF REFERENCE - EDUCATION AND PASTORAL COMMITTEE

Number of Governors: Minimum of 3 Governors including Headteacher
Quorum: 3 Governors (including Headteacher)

The Committee will meet as necessary and provide minutes of the meeting for distribution to all Governors prior to the next full meeting of the Governing Body. The Governing Body/Committee will appoint its own Chair and Clerk. The meetings will be open to other governors.

Functions:

To support and challenge [monitoring and evaluating] the head teacher in effectively discharging the school's duties relating to education and pastoral matters including:

- Curriculum intent and implementation
- Outcomes
- Special Educational needs and disability
- Safeguarding / child protection
- Vulnerable children [including LAC]
- Behaviour
- Attendance

To ensure any statutory reporting [eg Section 175 Audit] / publication is carried out effectively and within set deadlines.

To ensure statutory policies are in place, reviewed and updated in line with agreed timescales.

To monitor and contribute to the school self-evaluation process specifically evaluating the judgements on Quality of Education and Personal development.

To carry out other education and pastoral related tasks as delegated by the full Governing Body.

All decisions and actions of the committee will be made with equality and the core functions of school governance in mind:

- set the vision and strategic direction of school;
- hold the headteacher to account for its educational performance
- ensure financial resources are well spent.